

Minutes of the meeting of the  
**Tandridge LOCAL COMMITTEE**  
held at 10.15 am on 4 March 2022  
at Tandridge District Council offices, Station Road East, Oxted, RH8 0BT.

These minutes are subject to confirmation by the Committee at its next meeting.

**Surrey County Council Members:**

- \* Chris Farr
- Jeffrey Gray
- \* Cameron McIntosh (Chairman)
- \* Becky Rush
- \* Lesley Steeds (Co-Chairman)
- \* Jeremy Webster

**Borough / District Members:**

- \* District Councillor Mike Crane
- \* District Councillor Michael Cooper
- District Councillor Chris Langton
- \* District Councillor Simon Morrow
- \* District Councillor Taylor O'Driscoll
- \* District Councillor Catherine Sayer

\* In attendance

---

**1/21 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Cllr Chris Langton.

Cllr Jeffrey Gray attended remotely for health reasons  
Important things to note were:

- Remote attendees cannot vote, and
- Their attendance does not count as formal and therefore they can't be recorded
- Their attendance therefore cannot count in relation to the six month rule

**2/21 MINUTES OF PREVIOUS MEETING [Item 2]**

The minutes were amended to show that the word Sunnybanks should be Sunnybank on page one.

The minutes of the meeting held on 3 December 2021 were agreed as a correct record.

**3/21 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of interest made.

**4/21 PETITIONS [Item 4]**

No petitions were received.

## **5/21 FORMAL PUBLIC QUESTIONS [Item 5]**

4 written questions were received as follows:

1. Kerry Mansfield re Buxton Lane
2. Mr A Aranha re Godstone Road, Whyteleafe South, Surrey: 40 mph speed restriction issue
3. Martin Hurcomb re road safety issue in Caterham Valley
4. Lucy Williams re safe pedestrian route through Whyteleafe

The questions asked and the answers given were published in the supplementary agenda.

2. The local Divisional Member Cllr Jeffrey Gray thanked officers for the chance to join remotely and said that Mr A Aranha is drawing attention to the big changes ahead.

The Highways Engagement and Commissioning Manager confirmed very aware and reason why there is a local plan. From 1 April 2022 after transition year of 2022/23 each county councillor will be working with highways to develop a scheme for prioritisation. The Highways Engagement and Commissioning Manager is happy to work with Cllr Jeffrey Gray if this is his local priority to see what is possible. Additional engineering measures would be required to reduce the speed limit.

3. The local Divisional Member Cllr Jeffrey Gray asked if speed surveys could take place at busy and less busy times.

The Highways Engagement and Commissioning Manager explained the process to set speed limits.

Cllr Michael Cooper happy speed survey being done and raised concern about sight lines on approach to roundabout but not sure what can be done.

Cllr Catherine Sayer requested a meeting with the Highways Engagement and Commissioning Manager and Tandridge District Council Planning Department and district councillors to discuss highways matters. The Highways Engagement and Commissioning Manager confirmed that this can be set up with the Transportation, Development and Planning Team. The local Divisional Member Cllr Cameron McIntosh will also attend.

4. Lucy Williams asked if Church Road could be looked at again to make it safer as warning signs don't help.

The local Divisional Member Cllr Jeffrey Gray confirmed it was a fantastic aspiration and would like to take it forward with officers and the village council and exploring using some of his funding jointly with the village council and other bodies.

The Highways Engagement and Commissioning Manager confirmed not possible to put in pavements but can try other measures such as advertising campaigns and working with county councillor on this issue.

## 6/21 MEMBERS QUESTIONS [Item 6]

2 member questions were received as follows:

1. Cllr Simon Morrow re traffic calming in Sunnybank, Warlingham
2. Cllr Michael Cooper re Buxton Lane

The questions asked and the answers given were published in the supplementary agenda.

1. Cllr Simon Morrow asked for assurance that ward members are involved once speed survey done.

The local Divisional Member (Cllr Becky Rush) confirmed happy to speak to ward members about what might be done when results of speed survey received.

2. Cllr Michael Cooper asked who has signed off the work.

The Highway Engagement and Commissioning Manager confirmed that we use the language of collaboration to work together as that is how schemes come forward and in terms of safety audits. This project was funded by developer contributions and she is happy to work with Cllr Michael Cooper and the local Divisional Member (Cllr Jeremy Webster) outside of this meeting to show what has been looked at.

Cllr Jeremy Webster confirmed he is happy to work with The Highway Engagement and Commissioning Manager outside of this meeting and has further details from the public. The Cabinet Member for Transport and Infrastructure (Cllr Matt Furniss) has also agreed to visit the site on 1 April 2022.

## 7/21 HIGHWAYS BUDGET 2022/23 [Item 7]

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Highway Engagement and Commissioning Manager, SCC

**Petitions, Public Questions, Statements:** None

**Key points from discussion:**

Cllr Becky Rush proposed the following amendment to (v) **Agree that £210,000 of the ITS programme to be equitably split between each divisional member for ITS or capital maintenance for 2022/23. And the A22 scheme on Annex 1 be removed and officers will seek alternative funding opportunities.** The rationale being that when the scheme was agreed it was part of a three year programme set out last budget year. The process has now changed so from 2022/23 will move into central funds so fair to share the funds so that each member can apply for their schemes. Cllr Taylor O'Driscoll confirmed his support to second Cllr Becky Rush's proposal.

Members had a discussion around SCC Cabinet's decision to remove highways functions, and the opportunity for submission of public questions and petitions, from the Tandridge Local Committee.

Councillors asked if any alternatives had been considered and what was felt about the removal of the A22 scheme.

It was confirmed that taking decisions at local level meant they could be dealt with in a more direct and efficient manner. There is also a greater budget going to local members. The Highway Engagement and Commissioning Manager confirmed that in terms of the new approach it is to reach out to the community, get closer to residents and bring in more stakeholders, not just those delegated to the local committee. A new Stakeholder Engagement Team will support this. Some highway engagement meetings have been held and the feedback has been that there has been more engagement and a high number of residents participating, viewing online and asking questions. Still possible to have face to face if that is the community's choice. Currently developing a range of engagement tools. The best way is through the county councillor who holds the budget. Good website and a direct phone line to customer care.

The Chairman confirmed that engagement with district councillors and residents can continue outside of this committee and will provide a description of the new system.

A question was asked about progressing a 20mph speed limit proposed for Farleigh Road and if traffic calming is required will the County Member Capital Allocation £30,000 allow that to happen. On the reserved schemes for future potential prioritisation from Road Safety central budgets how likely are they to be delivered. The divisional member confirmed she had been speaking to the central team about any funding that can be used for the 20mph speed limit proposed for Farleigh Road and if not the extra money proposed from the amended recommendation will allow her to do so. The Highway Engagement and Commissioning Manager confirmed the exact prioritisation process isn't yet known. At present continue with the prioritised projects and seek any funding that could be possible but cannot confirm how likely it is that they will be put forward.

It was requested that members could be involved in how the revenue maintenance gang is run and how priorities decided. The Highway Engagement and Commissioning Manager confirmed colleagues in Highways Maintenance Team will meet once budgets in place and this will be Member led.

Members voted by a show of hands on the recommendations including the amendment to (v).

This was AGREED by six votes in favour and four against.

**The Local Committee (Tandridge) agreed that:**

## General

- (i) Note that, subject to approval by cabinet, the Local Committee's devolved highways budget for capital works in 2022/23 is £537,034.
- (ii) Agree that, subject to approval by cabinet, the devolved capital budget for highway works be used to progress both capital improvement schemes and member capital allocation as detailed in section 1.
- (iii) Authorise that the Highway Engagement & Commissioning Manager in consultation with county members to be able to reallocate budget to reserve schemes should there be a need to change the programme.
- (iv) Authorise that the Highways Engagement and Commissioning Manager in consultation with county members, be able to allocate any additional funding for schemes, in accordance with any guidance issued surrounding that funding.

## Capital Improvement Schemes

**(v) Agree that £210,000 of the ITS programme to be equitably split between each divisional member for ITS or capital maintenance for 2022/23. And the A22 scheme on Annex 1 be removed and officers will seek alternative funding opportunities.**

(vi) Authorise that the Highways Engagement and Commissioning Manager be

able to vire money between the schemes agreed in Annex 1, if required.

(vii) Agree that Highways Engagement and Commissioning Manager, in line with

the Scheme of Delegation, is able to progress any scheme from the Major Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the appropriate county member.

## Member Capital Allocation

(viii) Note that, subject to approval by cabinet, £50,000 is allocated to each

divisional member. Up to £15,000 of this could be allocated to minor ITS, or all £50,000 could be used on capital maintenance (recommended option). The schemes are to be proposed by county members in consultation with the Stakeholder Engagement Officer.

#### Revenue Maintenance

(ix) Note that the members, subject to approval by cabinet, will continue to receive

a Member Local Highways Fund (revenue) allocation of £7,500 per county member to address highway issues in their division; and

(x) Agree that each county member allocates £6,000 of their Member Local Highways Fund allocation to be pooled to commission a revenue maintenance gang.

(xi) Agree that revenue works are to be managed by the Highway Maintenance

team on behalf of and in consultation with county members.

**REASONS FOR DECISIONS:** To agree, subject to approval by cabinet, a programme of highways works in Tandridge for 2022/23, funded from budgets available to enable schemes and works to progress

#### **8/21 DECISION TRACKER (FOR INFORMATION) [Item 8]**

The decision tracker was noted.

#### **9/21 FORWARD PROGRAMME [Item 9]**

Cllr Michael Cooper asked where is Right of Way Godstone CP576. The Partnership Committee Officer will obtain a response.

The forward plan was noted.

Meeting ended at: 11.34 am

---

**Chairman**